



佛 教 黃 鳳 翎 中 學
BUDDHIST WONG FUNG LING COLLEGE

香港佛教聯合會主辦 SPONSORED BY THE HONG KONG BUDDHIST ASSOCIATION

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Issued on 7 July 2016

**Notice to Parents 2016-2017 Re: A4
Personal Data**

Dear Parents,

For provision of proper care to your child, the school needs to collect his/her personal data for use of the following purposes:

1. For contact with parents
2. For timely service of discipline and counseling
3. For arrangement of subject or extra- curricular activities
4. For school statistics and records
5. For other programmes related to school education

The school also requires information concerning your child's health condition for situation that deems this necessary.

Parents have to make sure information that supplied to school is accurate and complete for effective delivery of caring for your child. Consent would be sought from parents in case such information has to be submitted to Education Bureau, Examination and Assessment Authority and other government departments.

Please feel free to contact office staff for any inquires or updates of personal data.

Mr. LEE Wai-Shing
Principal

**Reply slip
(Please return to class teacher on 1/9/2016)**

Dear Principal,

This serves to acknowledge receipt of Notice A4 2016-2017.

From: _____
(Student's name)

(Parent's Signature)

(Parent's name)

Date: _____